



SELLER INFORMATION FORM

Address: _____

County: _____ Community Name: _____

Seller Details

Name: _____ Date of Birth (DD/MM): _____

Phone: _____ Email: _____

Name: _____ Date of Birth (DD/MM): _____

Phone: _____ Email: _____

Children's Names & Birth Month: _____

(I like to keep in touch and send birthday cards.)

Property Information & Closing Timeline

How soon are you looking to put your property on the market?

Do you have a specific deadline or timeframe in which you need to sell your home? _____

Why are you selling your home? _____

Will you be purchasing a new home? Yes No

If yes, do you need to sell before purchasing? Yes No

If not, do you need assistance finding a lease? Yes No

Will you require a leaseback from the buyer? Yes No Not Sure

Listing Price in Mind? Yes No

If yes, Price: \$ _____

Recent Appraisal? Yes No

If yes, Value: \$ _____

Willing to Offer Seller Concessions? Yes No

Will you have your home professionally cleaned upon move out including carpets and flooring?

Will the house be vacant or occupied?

Is your home located in a MUD district?

Property Status & Features

Any ownership issues (Divorce, Death, etc.)? Yes No

If yes, explain: _____

Probate Completed? Yes No

Estimated Completion Date (if pending): _____

Pets? Yes No

If yes, Type: _____

Will they be crated for showings? Yes No

Special Instructions for Showings: _____

Year Built: _____

Bedrooms: _____ Bathrooms: _____

Garage: Yes No

Square Footage: _____

Living Rooms: _____ Dining Rooms: _____

Stories: Yes No

Primary Bedroom Location: 1st Floor 2nd Floor

Additional Rooms (Check all that apply): Game Room Media Room Office Pool

Comparables & Exclusions

Any key details for pricing comps?

Permanently Installed Items You Wish to Exclude (e.g., Security system, TV mounts, curtains, water softener):

Homeowners Association (HOA)

HOA? Yes No If yes, what does it include? _____

HOA Billing Frequency: _____ Dues: \$ _____

Mandatory or Voluntary? _____

If Condo/Townhouse, Extra Assessment? Yes No

If yes, Amount: \$ _____ Frequency: _____

HOA Company & Contact Info:

Home Condition & Upgrades

Tax Exemptions? Yes No

If yes, which ones? _____

Survey Available? Yes No

Recent Home Inspection? Yes No

If yes, Date: _____

Copy of Report Available? _____

Age of Roof: _____ Type of Shingle: _____

Pool? Yes No

Age of AC Unit(s): _____ # of Units: _____

Bedrooms: _____ Bathrooms: _____

Age of Water Heater: _____ Tankless? Yes No

Appliances: Gas Electric

Any Upgrades/Additions (e.g., Pool, Patio, Carport, Garage)? Yes No

If yes, Were permits pulled? Yes No

Foundation Work Done? Yes No

If yes, Transferable Warranty? Yes No

Solar Panels? Yes No

If yes, Leased Owned

If leased, Monthly Payment: \$ _____ Payoff Amount: \$ _____

Company Name & Contact Info: _____

Showings & Marketing Preferences

Available for Showings (Weekdays/Weekends)? Yes No

If not, Preferred Showing Times: _____

Special Showing Instructions: _____

Open Houses by Star State Realty Agents? Yes No

Sign in Yard? Yes No

Lockbox on Front Door? Yes No

If no, How should agents access? _____

Who Will Approve Showings? _____

Security & Surveillance

Cameras Inside Home? Yes No

If yes, Will you monitor showings? Yes No

Buyer Allowed to Record During Showings? Yes No

Alarm System? Yes No

If yes, Deactivation Code & Instructions: _____

Home Warranty & School Information

Home Warranty in Place? Yes No

If yes, Provider: _____

School District: _____

Elementary School: _____

Middle School: _____

Intermediate School: _____

High School: _____

Personal Property

Leaving Refrigerator? Yes No

Leaving Washer/Dryer? Yes No

Personal Items for Sale (e.g., Lawn equipment, Pool Table, etc.) and Price:

Photography & Features

When can your home be ready for professional photos?

Best Feature of Your Home?

Signature

Date

**Thank you for completing this form!
We look forward to assisting you with the sale of your home.**