



AMT Title  
Services

# What is an HOA?



## HOA Seller's Responsibilities

### Seller's responsible for providing information to Buyer

- ✓ 1. Resale Certificate
- ✓ 2. Covenants, Conditions, & Restrictions (CC&R's) – Rules & Regulations

In order for Title Company to provide documents to Buyer most HOA companies require payment up front from Seller Fees can range anywhere from \$200 - \$600

### Other Items for Seller:

#### Working Capital Fees:

Your HOA may require a fee to be paid at closing called Working Capital Fee also known as Community Enhancement Fee, W.C.F, Improvement Fee, etc.

This fee will be paid by Buyer or Seller depending upon your negotiated sales contract.

These fees can range from \$300 - \$2,000

*Please contact your HOA for more information – some HOA's DO NOT charge a Working Capital Fee*

# AMT Title Services



## HOA Transfer Fee:

This fee is what your HOA Fee charges to change the name from the Seller to the Buyer. Your negotiated sales contract will state whether the Buyer or Seller is responsible for payment.

**Note:** The HOA Resale Cert has to be paid prior to closing all other HOA fees that need to be paid may be paid at closing & will reflected on the closing statement.

**Disclaimer:** The information above is based on a typical transaction. Please call your Escrow Officer or HOA company for more information. All fees associated with the transfer of your property will be reflected on the Resale Certificate.

